

PERSONNEL/JUDICIAL COMMITTEE

A G E N D A

TUESDAY, FEBRUARY 16, 2010

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.	
	I CALL TO ORDER
	II ROLL CALL
1- 3	III MINUTES (1/19/10)
	IV PUBLIC INPUT
	V PETITIONS AND COMMUNICATIONS
	A. Bay County Sheriff
4- 5	1. Blue Cross/Blue Shield Contract for Inmate Services (Seeking approval of contract; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)
6- 7	2. Township Road Service Patrol Agreements (Seeking approval of renewal of Road Patrol Service Agreements w/Townships; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)
8- 9	B. Personnel Director - Vacancies (Resolutions attached)
10	1. 911 Central Dispatch - Dispatcher (ft, \$12.57 entry) (Seeking referral to the full Board at special meeting 2/16/10 for authorization to fill this vacancy) (proposed resolution attached)
11	2. Sheriff Department - 2010 Marine Patrol Program: 5 Supervisors (\$11/hr); 25 Marine Deputies (\$10/hr.)
11	3. Division on Aging - On-call Driver (\$9.88/hr.)
	VI REFERRALS
	VII UNFINISHED BUSINESS
	VIII NEW BUSINESS
	IX MISCELLANEOUS
	X ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THE PERSONNEL/JUDICIAL COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

PERSONNEL/JUDICIAL COMMITTEE

MINUTES

MEETING OF THE PERSONNEL/JUDICIAL COMMITTEE ON TUESDAY, JANUARY 19, 2010, in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708.

Call to order @ 4:04 p.m. by Chair Krygier.

Roll call:

MOTION NO.

COMMISSIONERS PRESENT		1	2	3	4	5	6	7	8	9	10	11
ERNIE KRYGIER, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y			
KIM COONAN, VICE CHAIR		E	X	C	U	S	E	D				
MICHAEL J. DURANCZYK	P	Y	S/Y	S/Y	Y	Y	Y	S/Y	Y			
PATRICK H. BESON	P	Y	Y	Y	M/Y	Y	Y	Y	Y			
VAUGHN J. BEGICK	P	S/Y	Y	Y	S/Y	Y	S/Y	Y	S/Y			
DONALD J. TILLEY	P	Y	M/Y	Y	Y	S/Y	Y	Y	M/Y			
BRIAN K. ELDER, EX OFFICIO	P	M/Y	Y	M/Y	Y	M/Y	M/Y	M/Y	Y			

MOTION NO.

COMMISSIONERS PRESENT		12	13	14	15	16	17	18	19	20	21	22
ERNIE KRYGIER, CHAIR												
KIM COONAN, VICE CHAIR												
MICHAEL J. DURANCZYK												
PATRICK H. BESON												
VAUGHN J. BEGICK												
DONALD J. TILLEY												
BRIAN K. ELDER, EX OFFICIO												

MOTION NO.

COMMISSIONERS PRESENT		23	24	25	26	27	28	29	30	31	32	33
ERNIE KRYGIER, CHAIR												
KIM COONAN, VICE CHAIR												
MICHAEL J. DURANCZYK												
PATRICK H. BESON												
VAUGHN J. BEGICK												
DONALD J. TILLEY												
BRIAN K. ELDER, EX OFFICIO												

OTHERS PRESENT: M.GRAY, M.FITZHUGH, T.QUINN, D.LETHERER, J.BOLLMAN, B.GOIK, D.GILL, R.PABALIS, K.RUBIS, R.REDMOND, M.BUDA, R.REIMANN, BAY 3 TV; D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT

-/-

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MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department.

- 1 MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE DECEMBER 15, 2009 PERSONNEL/JUDICIAL COMMITTEE MEETING AS PRINTED.**

Public input was called. Michael J. Buda announced he was seeking appointment to the vacant 4th District Commission seat. He advised he served as a Bay County Commissioner for 4 years, has served as a Bay City Commissioner as well as Mayor of Bay City. Mr. Buda noted that he is familiar with the issues facing Bay County, i.e. health care, decreasing revenues. Mr. Buda spoke to the rapport he has built with local government officials as well as officials at the State and Federal level. Mr. Buda was seeking the Commissioners consideration and support and noted that he would love the opportunity to serve the people of the 4th District. Commissioner Beson questioned if Mr. Buda would be running for this office and he responded that he would.

The first agenda item was a mandated CFO vacancy at the Sheriff Department. It was

- 2 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL A FULL TIME CFO VACANCY AT THE BAY COUNTY SHERIFF DEPARTMENT.**
- 3 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL SEASONAL POSITIONS OUTLINED IN THE COMMITTEE'S AGENDA FOR THE COMMUNITY CENTER POOL, THE BAY COUNTY GOLF COURSE, THE SUMMER RECREATION PROGRAM, PINCONNING PARK, RECREATION/MAINTENANCE, AND MOSQUITO CONTROL.**
- 4 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL THE FULL TIME FINANCE OFFICER VACANCY OR AN ASSISTANT FINANCE OFFICER POSITION (DEPENDING ON EXPERIENCE) IN THE FINANCE DEPARTMENT.**

PERSONNEL/JUDICIAL COMMITTEE

TUESDAY, JANUARY 19, 2010

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MOTION NO.

- 5 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL
OF THE EMPLOYEE ASSISTANCE PROGRAM CONTRACT WITH HELPNET.**
- 6 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL
TO POST/FILL A FULL TIME YOUTH DEVELOPMENT WORKER VACANCY
AT THE JUVENILE HOME.**
- 7 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL
TO POST/FILL A PART TIME SECRETARIAL POSITION IN THE BUILDINGS
AND GROUNDS DEPARTMENT.**
- 8 MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:13 P.M.).**

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**

John E. Miller
Sheriff Of Bay County

Michael T. Janiskee
Undersheriff

Newt Jerome
Jail Administrator



TO: Ernie Krygier, Chairperson
Personnel/Judicial Committee

FROM: Sheriff John E. Miller *JEM*

DATE: February 1, 2010

RE: Blue Cross / Blue Shield Contract Renewal for Inmate Services

BACKGROUND: Bay County has contracted with Blue Cross/Blue Shield (BCBS) in past years for an inmate Administrative Services Contract. The BCBS contract provides for certain medical coverage to county inmates while incarcerated. The BCBS program helps to defer medical expenses that would be otherwise incurred to the county. The BCBS contract is up for renewal May 2010- April 2011 and requires the Boards' support to continue their services.

FINANCE/ECONOMINCS: Funds are available in the County's 2010 budget year to continue BCBS inmate Administrative Services Contract (ASC). The ASC administrative charge, which represents cost paid by the county is 11%, remains the same as last year.

RECOMMENDATION: I am requesting the committee's approval and authorizations to continue the agreement with BCBS/ASC for the period of May 2010 to April 2011 and conduct necessary budget adjustments when required.

CC: Deanne Berger, BOC
Kim Priessnitz, Finance Supervisor
Marty Fitzhugh, Corp, Counsel
Undersheriff, Michael T. Janiskee
Newton Jerome, Jail Administrator
File Copy

Enclosure-1

Ls/P&J.BCBS-10renewal

Phone: (989) 895-4050

Public Safety Depends On You!
503 Third Street, Bay City, Michigan 48708

Fax: (989) 895-4058

-4-

No. 2010

BAY COUNTY BOARD OF COMMISSIONERS
3/9/10

RESOLUTION

BY: PERSONNEL/JUDICIAL COMMITTEE (2/16/10)

WHEREAS, The Bay County Inmate Services Contract with Blue Cross/Blue Shield is up for renewal for the May 2010 - April 2011 period; and

WHEREAS, The Administrative Services Agreement administrative charge, which represents the cost paid by the county, is 11%, the same as the last contract period; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the Administrative Services Contract with Blue Cross/Blue Shield for the period May 2010 - April 2011 is approved and the Chairman of the Board authorized to execute said Agreement following legal review; Be It Further

RESOLVED That any budget adjustments required are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Sheriff Dept - BXBS ContractRenewal

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Maillette				Brian K. Elder			
Patrick H. Beson				Ernie Krygier				Eugene F. Gwizdala			
Vaughn J. Beglck				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

5

John E. Miller
Sheriff Of Bay County

Michael T. Janiske
Undersheriff

Newt Jerome
Jail Administrator



TO: Ernie Krygier
Chairman of Personnel/Judicial

FROM: Sheriff John E. Miller *J E Miller*

DATE: January 19, 2010

REF.: Township Contracts

I recommend the Chairman sign all contractual renewal Road Patrol Service Agreements with the Townships, and upon the Committee's approval(s), to make any necessary budget adjustments.

CC: Undersheriff Michael T. Janiske
Kim Priessnitz, Budget Supervisor
File Copy

LS/P&J.RP-Contract Agree 2010

No. 2010-

**BAY COUNTY BOARD OF COMMISSIONERS
3/9/10
RESOLUTION**

BY: PERSONNEL/JUDICIAL COMMITTEE (2/16/10)

WHEREAS, Currently various townships contract with Bay County for Sheriff Department road patrol services; and

WHEREAS, The current contracts will expire 3/31/10; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves continuation of the Township Road Patrol Contracts for the period 4/1/10 through 3/31/11 under the current agreed to terms; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Contracts on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That budget adjustments, if required, are approved.

BRIAN K. ELDER, CHAIR
AND COMMITTEE

Sheriff Dept - Road Patrol Contracts thru 3-31-11

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Mallette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Beglick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____



**BAY COUNTY
PERSONNEL DEPARTMENT**

Tim Quinn
Personnel Director
quinnnt@baycounty.net

Thomas L. Hickner
County Executive

February 11, 2010

Mr. Ernie Krygier, Chairperson
Personnel/ Judicial Committee
Bay County Board of Commissioners
515 Center Avenue
Bay City, MI 48708

Re: Items for the Agenda of the Personnel/Judicial Committee

Dear Commissioner Krygier:

Please consider the following item for the agenda of your committee for its meeting on February 16, 2010.

1. **Request:** Leonard Norman has submitted a request to fill a 9-1-1 dispatcher vacancy. Mr. Norman respectfully requests that the filling of this position be considered at the full board meeting following the Personnel/Judicial Committee meeting on February 16, 2010.

Background: This vacancy is a result of a resignation.

Finance/Economics: \$12.57 per hour entry, progressing to \$17.06 per hour after 4 years (CD01). P.O.L.C. full-time position with benefits, 9-1-1 funds.

Recommendation: Please grant permission to fill the full-time 9-1-1 dispatcher vacancy.

2. **Request:** Sheriff Miller has submitted a request to hire 2010 Marine Personnel - DNR grant positions: 5 Supervisors and 25 marine deputies.

Background: Each year the Sheriff's Office participates in the Marine Safety Grant offered through the DNR. The State Grant provides for equipment and hiring of seasonal personnel during the boating season. Marine Deputies are used to patrol the waters in Bay County. Primary duties are to enforce boater safety.

Mr. Ernie Krygier, Chairperson
Personnel/ Judicial Committee
Bay County Board of Commissioners
February 11, 2009
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Finance/Economics: The Marine Safety Program Grant has been approved in the County's 2010 budget. The Grant allocated last year was \$24,704. Supervisors are paid at the rate of \$11.00 per hour and deputies are paid \$10.00 per hour.

Recommendation: Approve the request to fill the part-time seasonal positions for the 2010 Marine Safety Enforcement Grant.

3. **Request:** Becky Reimann has submitted a request to post and fill a part-time, on-call Driver position with the Division on Aging.

Background: The vacancy is the result of a resignation.

Finance/Economics: Part-time, casual, on-call, non-represented position, with no benefits at \$9.88 per hour. Aging funds.

Recommendation: Please grant permission to post and fill the on-call Driver position.

Thank you for considering these items for the agenda of your committee.

Sincerely,



Tim Quinn, Director
Personnel and Employee Relations

cc: Tom Hickner
Michael Gray
Marty Fitzhugh
Sheriff Miller

Leonard Norman
Barb MacGregor
Rebecca Reimann
File

BAY COUNTY BOARD OF COMMISSIONERS**2/16/10****RESOLUTION**

BY: PERSONNEL/JUDICIAL COMMITTEE (2/16/10)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies, monies for said positions to come from the respective departmental budgets:

A. Dispatcher (ft) - 911 Central Dispatch

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated if grant funding is terminated.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Vacancy - 911 Dispatcher

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Maillette				Brian K. Elder			
Patrick H. Beson				Ernie Krygier				Eugene F. Gwizdala			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS**3/9/10****RESOLUTION**

BY: PERSONNEL/JUDICIAL COMMITTEE (2/16/10)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies, monies for said positions to come from the respective departmental budgets:

- A. Sheriff Department - 2010 Marine Patrol: 5 Supervisors (\$11/hr); Marine Deputies (\$10/hr.) (DNR Grant Funded)
- B. Division on Aging - On-call Driver (\$9.00/hr.)

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated if grant funding is terminated.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Vacancies - March 2010

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Mallette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Beglick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____